



# Standing Order Form

PLEASE COMPLETE IN CAPITAL LETTERS

## Instruction

To (bank name and address):

Name of Account Holder:

Account Number  Sort Code

Please pay: Danske Bank, 22 The Diamond, Coleraine, BT52 1DE Account Number 41038753 Sort Code 95-04-28  
For the credit of Portstewart Convention

The sum of (figures)

The sum of (words)

With the first payment on  day of  20

and a like sum:

- ANNUALLY on the  day of  in each year
- QUARTERLY on the  the day of each subsequent third month.
- MONTHLY on the  the day of each subsequent month.

**NOTE: This Standing Order supersedes any previous Standing Order to Keswick at Portstewart.**

Signed  Date

## Your Contact Details

Title, first name, surname

Address and postcode

Email address

### Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £  and any donations I make in the future or have made in the past 4 years to Keswick at Portstewart.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Please notify Keswick at Portstewart if you want to cancel this declaration, change name or address or no longer pay sufficient tax on your income and/or capital gains.

**Please return this form to: Keswick at Portstewart, 42 Rosburn Manor, Kells, Ballymena BT42 3RB  
www.keswickatportstewart.org Charity No. NIC 106438**